

THE ERIC CARLE MUSEUM OF PICTURE BOOK ART

APPLICATION FOR EMPLOYMENT

THE ERIC CARLE MUSEUM OF PICTURE BOOK ART IS AN EQUAL OPPORTUNITY EMPLOYER. IT IS OUR POLICY THAT ALL APPLICANTS BE CONSIDERED SOLELY ON THE BASIS OF QUALIFICATIONS AND ABILITY WITHOUT REGARD TO RACE, RELIGION, COLOR, SEX, AGE, NATIONAL ORIGIN, DISABILITY OR VETERAN STATUS.

POSITION APPLYING FOR:

PLEASE PRINT AND COMPLETE FORM IN DETAIL. PLEASE BE SPECIFIC AND FILL IN ALL APPROPRIATE BLANKS. ALL INFORMATION GIVEN WILL BE HELD IN STRICT CONFIDENCE.

DATE:

NAME (LAST, FIRST, MIDDLE):

NAME CALLED BY:

SOCIAL SECURITY NUMBER:

ADDRESS:

TELEPHONE NUMBER:

ALT NUMBER:

CELL PHONE NUMBER:

EMAIL ADDRESS:

DO YOU HAVE THE LEGAL RIGHT TO WORK PERMANENTLY IN THE U.S.? YES NO

HAVE YOU EVER BEEN CONVICTED OF A CRIME? YES NO

EDUCATION

*TYPE OF SCHOOL	NAME AND LOCATION OF SCHOOL	DATES ATTENDED	MAJOR SUBJECTS STUDIED	CIRCLE LAST YR COMPLETED	GRADUATE? YES/NO	DEGREE RECEIVED (TYPE)
HIGH SCHOOL				1234		
COLLEGE		FROM		12345		
		TO				
COLLEGE		FROM		12345		
		TO				

ADDITIONAL COURSES OR GRADUATE STUDIES

WORK EXPERIENCE

(START WITH PRESENT POSITION AND WORK BACK)

NAME & ADDRESS OF COMPANY	POSITION	SUPERVISOR Phone Number	DATES OF EMPLOYMENT	SALARY	REASON FOR LEAVING

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ADDITIONAL COMMENTS ABOUT POSITIONS HELD

MAY WE CONTACT YOUR PRESENT EMPLOYER?	YES	NO	MAY WE CONTACT YOUR PREVIOUS EMPLOYER(S)?	YES	NO
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ACCOUNT FOR YOUR TIME DURING ANY INTERVALS OF UNEMPLOYMENT OTHER THAN THOSE WHEN YOU WERE ATTENDING SCHOOL OR IN SERVICE:

DATE	EXPLANATION

ACTIVITIES

INDICATE MEMBERSHIP, DEGREES OF PARTICIPATION, AND OFFICES HELD SINCE LEAVING SCHOOL IN CIVIC, PROFESSIONAL, SOCIAL, ATHLETIC OR OTHER ORGANIZATION OR ACTIVITIES, EXCEPT THOSE ORGANIZATIONS THE NAME OR CHARACTER OF WHICH MAY INDICATE YOUR RACE, COLOR CREED, RELIGION OR NATIONAL ORIGIN.

CURRENT HOBBIES AND RECREATIONAL ACTIVITIES

ARE THERE ANY OTHER EXPERIENCES, SKILLS OR QUALIFICATIONS WHICH YOU FEEL WOULD ESPECIALLY FIT YOU FOR WORK WITH OUR ORGANIZATION?

HOW DID YOU HEAR ABOUT THIS POSITION?

BUSINESS/PERSONAL REFERENCES

NAME	OCCUPATION	ADDRESS	PHONE
			()
			()
			()
			()

By signing this application, I certify: That this application is complete and accurate to the best of my knowledge and that I have not made any attempt to conceal information and that falsification could be cause for dismissal. Further, The Eric Carle Museum of Picture Book Art, or its agents may request employment information from my previous employers and persons or corporations who provide information related to my previous employment and will be released from any liability or damage. I have noted that The Eric Carle Museum of Picture Book Art is an Equal Opportunity Employer and ad applicants receive law-ful consideration for employment without regard to Race, Religion, Color, Sex, Age, National origin, Disability, or Veteran Status. I realize that if I am hired The Eric Carle Museum of Picture Book Art reserves the right to terminate my employment whenever the need arises.

SIGNATURE

DATE