THE ERIC CARLE MUSEUM OF PICTURE BOOK ART

GUIDED PROGRAM CHECKLIST

BEFORE Your Visit

□ Create nametags

One for each member of your group.

☐ **Divide into groups** (if more than 25 students)

26 to 50 students – 2 groups

More than 50 students – 3 groups

☐ Recruit chaperones*

I for every 5 students in grade I and under

I for every 8 students in grades 2-12

Chaperones are free and must remain with their group at all times.

One-on-one aides are free and not counted in the chaperone ratio.



There is a \$10 Group Rental Fee to use the Café. Weather permitting, the Courtyard is available for picnics free of charge.

☐ **Special Needs?** Be sure to let us know.

□ Complete Pre-Visit Activities

☐ **Bring smocks** if you are concerned about getting paint on clothing.

☐ Arrive I0 minutes prior to your scheduled time

Early arrivals may be asked to wait outside. Late arrivals may require a change in the format or length of the program.

☐ Find directions and more information

www.carlemuseum.org

DURING Your Visit

☐ Check in

Visit the Admissions Desk before leading your group into the Museum. Please be prepared to make a single payment for your entire group.

☐ Drop off at the front entrance

Bus Parking is located along the side of the building.

□ Put away belongings

Please use the large bins at the Museum entrance.

Return your Evaluation Form to the Admissions Desk.

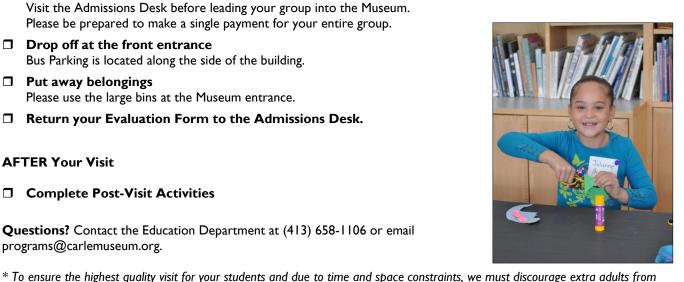
AFTER Your Visit

□ Complete Post-Visit Activities

asked to tour the museum separate from the group.

Questions? Contact the Education Department at (413) 658-1106 or email programs@carlemuseum.org.





joining your group. Should additional adults attend with your group, they will be charged the \$9 Adult Admission price and may be